

## The Assembly Commission

---

Meeting Venue:  
**Presiding Officer's office, 4th floor – Ty  
Hywel**

---

Meeting date:  
**16 May 2013**

---

Meeting time:  
**10:30**

---

Cynulliad  
Cenedlaethol  
Cymru

National  
Assembly for  
Wales



For further information please contact:

**Carys Evans, 029 2089 8598**  
Committee Clerk

---

**Agenda**  
AC(4)2013(7)

---

### **1 Introduction**

**Introduction and apologies**

**Declarations of interest**

**Minutes of the previous meeting (Pages 1 – 3)**

**2 Commission Budget Strategy 2014–15**  
*paper 2*

**3 Remuneration Committee annual report**  
*paper 3*

**4 Highlight report to the Commission**  
*paper 4*

**5 ICT Progress and Performance Report May 2013**  
*paper 5*

**6 Feedback from Audit Committee 18/4**  
*oral item*

## The Assembly Commission

---

Meeting Venue: **Presiding Officer's office, 4th floor – Ty Hywel**

---

Meeting date: **Thursday, 2 May 2013**

---

Meeting time: **10:30 – 12:00**

---

Cynulliad  
Cenedlaethol  
Cymru

National  
Assembly for  
Wales



**Minutes:** AC(4)2013(6)

---

**Committee Members:**

**Rosemary Butler (Chair)**  
**Peter Black**  
**Angela Burns**  
**Sandy Mewies**  
**Rhodri Glyn Thomas**

---

**Officials present:**

**Claire Clancy, Chief Executive & Clerk of the Assembly (Official)**  
**Adrian Crompton, Director of Assembly Business (Official)**  
**Non Gwilym (Official)**  
**Craig Stephenson, Principal Private Secretary to the Presiding Officer (Official)**  
**Carys Evans, Principal Commission Secretary (Official)**

---

**Others in attendance:**

**David Melding, Deputy Presiding Officer**  
**Mair Barnes, Independent Adviser**

---

### 1. Introduction

1(i) Introduction and apologies

No apologies had been received.

1(ii) Declarations of interest

There were no declarations of interest.

1(iii) Minutes of the previous meeting

The minutes were agreed.

## **2. Engagement and outreach – Youth participation**

Ensuring that children and young people understand and take an active role in the work of the Assembly is key to the successful delivery of the Assembly Commission's goal of engaging with the people of Wales.

Following a recent review Commissioners received a report on the work of the Assembly's education service. It was felt that the service undertakes a range of high quality activities it currently delivers, for example by providing opportunities for young people to contribute to matters before the Assembly through committee inquiries, and the outreach work with schools and teachers.

Activities that enabled children and young people to learn about the Assembly and its work were considered to be of great importance and whilst this should continue to be available it should be delivered differently. Commissioners also felt that there was greater scope to develop opportunities for young people to interact directly with Assembly business.

In order to build on this work and strengthen the range of opportunities for young people to engage with the Assembly, Commissioners agreed the following:

- the focus of the Education Service's work would evolve from being primarily about raising awareness of the Assembly and direct contribution to the national curriculum towards increasing the opportunities to inform and participate in Assembly business;
- the Assembly would continue to make a significant contribution to the delivery of the curriculum by making the extensive range of educational materials openly available to teachers, schools and other interested parties who regularly talk to young people about the Assembly, including Members and their staff.

As part of this work a steering group would be established, tasked with developing ideas for new ways of engaging with young people, for example through virtual participation or a Youth Assembly. It was strongly felt that this work should be driven by young people who would shape the work and identify the best ways of ensuring that a diverse range of individuals could get involved. This would require developing some innovative and creative approaches to the work.

Commissioners requested regular updates on this work as it develops over the remainder of this financial year.

Commissioners thanked officials for the work that had been completed to inform discussions and assist with their decisions.

## **3. Any other business**

There were no other items of business.

**Secretariat**  
**May 2013**